

AD HOC COMMITTEES

- I.** An Ad Hoc Committee is a Board committee established for a specific period of time to undertake a specific task, and then disbanded.
- II.** The Board Chair may appoint Ad Hoc Committees between Board meetings but their appointment and terms of reference shall be subject to approval of the Board at the next Board meeting.
- III.** An Ad Hoc Committee must get an extension approved to go beyond the time limit specified in its terms of reference. The Guidelines for Committees (Tab 12) also apply to Ad Hoc Committees established by the Board or Chair.
- IV.** This structure will be reviewed regularly as the Board considers which of its responsibilities will best be fulfilled through more detailed review of matters by an Ad Hoc Committee.
- V.** Each Ad Hoc Committee must have terms of reference with the following headings:
 - Purpose
 - Composition
 - Duties and Responsibilities
 - Completion Date
- VI. CURRENT AD HOC COMMITTEES**
 - A.** Current Ad Hoc Committees appointed by the Board include:
 - (i)
 - (ii)
 - B.** Terms of reference for current Ad Hoc Committees are held in this section of the Board Manual.